

# RP Quick Guide to Professional Accreditation

## **A Quick Guide to ASA's Real Property (RP) Ad Valorem/ Mass Appraisal Accreditation Program**

### **Prerequisites**

Before applying for a designation in RP, please make sure you meet the following prerequisites:

- You are a Candidate and your USPAP continuing education requirements are up to date.
- You have an acceptable equivalency to satisfy the RP education requirements (see below)
- You have an acceptable equivalency designation/certification which will satisfy the education, experience and project requirements for an ASA designation.
- You have a four-year degree or its equivalent for the ASA designation.
- Must pass the comprehensive examination. Additional fee may apply.

### **Pathways for Obtaining the AM or ASA Designation**

Candidates Holding the Following Designations/Certifications are Deemed to have Satisfied the Education, Experience and Project Requirements for RP-

#### **Ad Valorem/Mass Appraisal – General**

1. International Association of Assessing Officers: CAE designation.
2. Michigan State Tax Commission: MAAO (3) and MAAO (4) certification.
3. Minnesota Board of Assessors: Senior Accredited Minnesota Assessor (SAMA) certification.
4. Tennessee Board of Assessors: Tennessee Master Assessor (TMA) Level V certification.

#### **Ad Valorem/Mass Appraisal – Residential**

1. International Association of Assessing Officers: RES designation.
2. Michigan State Tax Commission: MCAO certification.
3. Minnesota Board of Assessors: Accredited Minnesota Assessor (AMA) certification.
4. Tennessee Board of Assessors: Tennessee Master Assessor (TMA) Level IV certification.

### **Accreditation Documents**

*Please submit the following to ASA Headquarters:*

- Completed online accreditation application
- A copy of your professional organization certificates
- Up to date USPAP certificate
- A copy of your college diploma/transcript or completed degree equivalency form



#### **Awarded Accredited Member (AM) Designation**

If you have between two (2) and five (5) years of full-time appraisal experience



#### **Awarded Accredited Senior Appraiser (ASA) Designation**

If you have five (5) years or more of full-time appraisal experience